**End of Year Affiliated Report**

***Performance Period: 2019***

Please complete the following report detailing the progress your campus Umoja program has made over the year. This report is designed to captured information related to your RFA. However, if you did not submit an RFA, please only complete sections that are applicable. Reports should be submitted to your Regional Coordinator by email **no later than Friday, June 26, 2020 by 3:00pm (no exceptions)**. Please also attach the following ***applicable*** documents to complete your report:

1. Student Success Data (e.g. GPA, Retention, Persistence, or Transfer)
2. List of Umoja Faculty and Team
3. Umoja Supported Course Offerings
4. Umoja Course Syllabi
5. Event Flyer(s)
6. Event sign-In sheets
7. Umoja Class or Program student attendance/roster
8. Recruitment Materials (e.g. Brochures, Flyers etc.)
9. Student Surveys

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| **Section 1: General Information** | |
| Program Title: |  |
| Year of Umoja Program Affiliation: |  |
| Program Campus Coordinator(s): |  |
| Program Faculty (Name and Discipline): |  |
| Program Counselor(s): |  |
| Program Support Staff: |  |
| What Department is your Umoja Program housed under? |  |
| College: |  |
| Address: |  |
| Phone Number |  |
| Email: |  |
| Website: |  |
| Umoja Regional Coordinator: |  |
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| **Section 2: Program Information** | |
| Program Components (check all that apply): | Cohort Model  Umoja Support Classes  Learning Community  Dedicated Counseling  Umoja Club Orientation  End of Year Event/celebration  Summer Bridge Program Peer Mentoring |
| Direct Student Support (check all that apply): | Book Vouchers  Breakfast  Buss Passes  Book Loan Snacks/Food School Supplies  Laptops for loan Transportation or gas cards  Priority Enrollment Emergency Funds  Mental Health Services Scholarships  Tutoring  Other: Please list |
| Umoja Activities or Events (check all that apply):  Number of Events offered this year: | A.  Porch Talk Indabas Open Mic HBCU Tour  UC/USC Field Trips  Umoja Day  Other: Please List  B.\_\_\_\_\_\_\_\_ |

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| **Section 2: Program Information cont’d.** | |
| Dedicated Space:  What services are provided in the space (check all that apply): | A.  Is there a dedicated space for Umoja Students?  Yes No  If no, why not:  Is the space shared? Yes No  If yes, please list with whom: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  What day(s) is the space open? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  B.  Tutoring Peer Mentoring  Indabas  Studying Social Gathering Events  Other: Please list |
| Program Coordination | A.  Is the Coordinator: Faculty Classified  Is Coordinator reassigned time or stipend: Yes No  How much reassigned time?\_\_\_\_\_\_\_\_\_\_\_\_  Is coordinator also program counselor: Yes No  If no, is there a program counselor: Yes No  Number of counseling hours per week for Umoja students:  \_\_\_\_\_\_\_  Other faculty receive re-assigned time or stipend to support:  Yes No  If yes, please let which positions: |

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| **Section 2: Program Information cont’d.** | |
| Coordinator Professional Development: | B.  Have you attended the following (check all that apply):  Winter Retreat  Summer Learning Institute (SLI)  Region Meetings  If not, please explain:  Have all program members attended the Summer Learning Institute at least every other year? Yes No  List Members who attended and the year:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  If not, please explain: |

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| **Section 3: Student Data** | |
| Has data been submitted to Chancellors Office MIS Database: | Yes No  If no, please explain |
| Current number of Active Umoja Students: | MIS Data:  Fall Semester: \_\_\_\_\_\_\_\_\_\_  Spring Semester: \_\_\_\_\_\_\_\_\_\_  \*Manual Head Count:  Fall Semester: \_\_\_\_\_\_\_\_\_\_\_\_\_  Spring Semester: \_\_\_\_\_\_\_\_\_\_\_\_  Please note data challenges due to COVID-19: |
| Total Number of Umoja and Non-Umoja students served this year:  ex: attendance at Umoja events, workshops, support services etc. | #\_\_\_\_\_ |
| How many students have transferred?  Please list schools students transferred to.  Number of students earning a credential?  Number of students who received their Associates Degree? | #\_\_\_\_\_\_  **\*complete attached spreadsheet with school details**  #\_\_\_\_\_\_  #\_\_\_\_\_\_  #\_\_\_\_\_\_ |

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| **Section 4: Grants Funds and Financial Reporting** | |
| Total Funds received from outside sources (check all that apply and provide amounts and total):  \*Outside funding is to be used prior to disbursement of Umoja Program Grant Funds | Student Equity and Achievement Funds $\_\_\_\_\_\_\_\_  General Funds $\_\_\_\_\_\_\_\_  In-Kind $\_\_\_\_\_\_\_\_  Other: Please list source and amount  Grand Total: $\_\_\_\_\_\_\_\_ |
| Total funds received from Umoja Program Grant Funds: | $ |
| Total Funds Received:  \*Umoja Program Grant Funds + all funds from outside sources | $ |
| Total Funds Disbursed: | $ |
| Unexpended Funds Balance:  Will this balance be rolled over into the next year? | $  Yes No |
| **Expense Report:** | **Attach a copy of your program budget with actuals to date.** |

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| **Section 5: Assessment** |

Please use the following scale to provide an answer that most closely represents your or your Umoja program’s experience.

**1 2 3 4 5**

**Strongly Agree Agree Neutral Strongly Disagree Disagree**

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| --- | --- | --- | --- | --- | --- |
| 1.Responsibilities of the Program Coordinator are clear. | 1 | 2 | 3 | 4 | 5 |
| 2. Program Coordinator(s) are comfortable working in an “everybody’s business” environment. | 1 | 2 | 3 | 4 | 5 |
| 3. Communication from Regional Coordinator is frequent and effective. | 1 | 2 | 3 | 4 | 5 |
| 4. The Umoja program is respected and regarded positively in your campus community. | 1 | 2 | 3 | 4 | 5 |
| 5. Program Coordinator regularly meets with Regional Coordinator to review and discuss institutional and program success data. | 1 | 2 | 3 | 4 | 5 |
| 6. The Program Coordinator and Program are supported by the Regional Coordinator. | 1 | 2 | 3 | 4 | 5 |
| 7.Campus Administration is supportive of the Program and team. | 1 | 2 | 3 | 4 | 5 |
| 8.Students are highly engaged in programing, activities, and events. | 1 | 2 | 3 | 4 | 5 |

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| **Section 6: Program Reporting Narrative**  Please complete the questions below in at least 150 words. If more space is needed, you can submit attachments for this portion. | |
| 1. Describe this year’s progress by listing completed goals with highlights and/or challenges for each RFA workplan objective. | |
| 1. Reflecting on the Chancellor’s Office Vison for Success and the guided pathway pillars, please answer the following: How does your Umoja Program help students choose and enter their pathway? How does your Umoja Program help students stay on their pathway? How are students in your program learning/receiving with intentional outcomes? (describe outcomes) | |
| 1. How are students in your program learning/receiving with intentional outcomes? (describe outcomes) | |
| 1. Where there any factors that impacted your ability to achieve goals for your program? If so, what were they and what do you plan to do to address these issues? | |
| 1. Where there any factors that impacted your ability to achieve goals for your program? If so, what were they and what do you plan to address these issues? | |
| 1. Discuss how your campus has established new or strengthened current partnerships/relationships with other organizations and/or funders. Please provide names, indicate if the relationship is new or existing, and a brief description of the work done together. | |
| 1. Please describe Regional Coordinator engagement and support of team and program at your site. | |
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| **Section 6: Signature** | |
| Name: |  |
| Position: |  |
| Phone: |  |
| Email: |  |